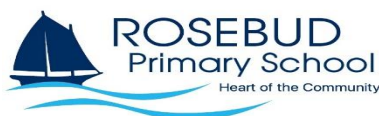
	Policy Name:	OSHC – Payment of Fees	Date of approval:	May 2020
	Responsible :	OSHC	Review date:	April 2021



OSHC – Payment of Fees

RATIONALE

OSHC will provide an affordable quality children’s service for all families.

PURPOSE

All children have a right of equal access to quality children’s services, regardless of economic status, cultural background or disability.

At Rosebud Primary School OSHC we keep the cost of attending low but it must cover the running costs of the program. These include staff salaries, in-service training, replacement of worn out equipment, acquisition of new equipment and materials for the children, office materials, telephone, electricity, cleaning, maintenance and repairs.

In order to continue to provide an affordable, quality service, OSHC must charge fees that allow it to remain economically viable.


Families are entitled to Child Care Subsidy through Family Assistance.

Setting Fees

- **The fees are set by the School Council**, balancing the need to provide an affordable quality service and at the same time remain economically viable.
- In setting fees the School Council will examine the current Budget, likely future financial liabilities and receive advice from the Business Manager and Principal.

Fees

- Fee invoices are issued fortnightly.
- Families wishing to set up a plan to pay weekly, fortnightly etc.,
- Fees are payable by cash or eftpos or bank eft deposit
- Fees are not subject to Goods and Services Tax (GST)

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Child Care Subsidy

- Families using child care can claim Child Care Subsidy for Registered Care if they are;
- Working (including full time, part time or casual work, self-employment, unpaid sick leave, paid or unpaid maternity leave or setting up a business)
- Actively looking for paid work (including being in receipt of New start or Youth Allowance)
- Studying or training (including voluntary or unpaid work to improve your skills)
- A person with a disability
- Caring for a child or adult with a disability, or
- Your partner is in goal or living outside Australia

Overdue Fees

- The OSHC requires families paying fees promptly.
- When invoices are issued families are given 2 weeks to pay fees.
- If fees have not been paid within 2 weeks of this due date we will be followed up with a phone call if fees continue to remain unpaid.
- If a family is having difficulty paying fees, a meeting with the Principal should be arranged to discuss this with the family. A payment plan may be developed to assist families in paying the fees. If the payment plan is not met the child's position at the OSHC will be discontinued.

Relevant Legislation:

- Children (Education and Care Services National Law Application) Act 2010
- Education and Care Services National Regulations 2011: 177

To be reviewed yearly

Last reviewed on: **April 2020**